
KANKAKEE COUNTY RECORDER

Lori Gadbois

June 8, 2018

Public Notice

RE: Parcel Identification Number and Common Mailing Address

On May 8, 2018 the Kankakee County Board passed Ordinance 2018-05-08-77 "requiring the Parcel Identification Number(PIN) and Common Mailing Address to be included on all real estate related documents that are recorded in the Recorder's Office.

As required by Illinois State Statute, the Prepared by, Return to, Grantor, Grantee and Legal description are necessary for real estate related documents. This will also include the Parcel Identification Number (PIN) and Common Mailing/Property Address (if one is available) to be printed on all real estate documents presented for recording.

This new procedure will take effect August 1, 2018. A copy of the Resolution is available in the Recorders Office or on the County Web Site.

Lori Gadbois, Recorder



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**Ordinance of the County Board
of
Kankakee County, Illinois**

**RE: AN ORDINANCE REQUIRING THE PARCEL IDENTIFICATION NUMBER
AND COMMON MAILING ADDRESS ON ALL DOCUMENTS RECORDED**

WHEREAS, pursuant to 55 ILCS 5/3-5027 *et. seq.*, the recorder may establish a computerized system which will permit automated entry and indexing of documents in her office; and,

WHEREAS, Kankakee County has in place a system of parcel identification numbers ("PIN") that are utilized by a number of County departments, and;

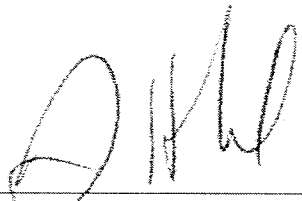
WHEREAS, most properties within Kankakee County have a common mailing address which is recognized and utilized by the United States Postal Service, and;

WHEREAS, the Recorder has recommended that every document recorded in her office contain both this parcel identification number and, if possible, the commonly used mailing address of the underlying property so that the office may increase efficiency and make recorded documents more accessible to the public; and,

WHEREAS, the Community Services Committee at its regularly scheduled meeting of April 17, 2018, upon review, discussion and consideration, agrees with the Recorder and recommends to the County Board that the County adopt an ordinance requiring the common mailing address, if possible, and the PIN be on every document recorded.

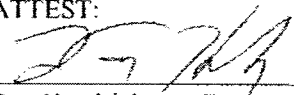
NOW, THEREFORE, BE IT ORDAINED by the Kankakee County Board, after review, discussion and consideration, ordains that any document affecting or purporting to affect real property which is presented for recording and which does not contain the parcel identification number and the common mailing address which has been recognized and utilized by the United States Postal Service, shall not be considered an instrument entitled to be recorded under 55 ILCS 5/3-5010.

PASSED and adopted this 8th day of May, 2018.



Andrew H. Wheeler, County Board Chairman

ATTEST:



Dan Hendrickson, County Clerk